



Notice of a Meeting

Performance Scrutiny Committee

Thursday, 15 March 2018 at 10.00 am

Rooms 1&2 - County Hall, New Road, Oxford OX1 1ND

Membership

Chairman Councillor Liz Brighthouse OBE

Deputy Chairman - Councillor Jenny Hannaby

Councillors:

Nick Carter
Mike Fox-Davies
Tony Ilott

Liz Leffman
Charles Mathew
Glynis Phillips

Emily Smith
Michael Waine
Liam Walker

Notes: *A pre-meeting briefing will take place in the Members' Board Room at 9.30am on the day of the meeting.*

Date of next meeting: 24 May 2018

What does this Committee review or scrutinise?

- The performance of the Council and to provide a focused review of:
 - Corporate performance and directorate performance and financial reporting
 - Budget scrutiny
- the performance of the Council by means of effective key performance indicators, review of key action plans and obligations and through direct access to service managers, Cabinet Members and partners;
- through call-in, the reconsideration of decisions made but not yet implemented by or on behalf of the Cabinet;
- queries or issues of concern that may occur over decisions being taken in relation to adult social care;
- the Council's scrutiny responsibilities under the Crime and Justice Act 2006.

How can I have my say?

We welcome the views of the community on any issues in relation to the responsibilities of this Committee. Members of the public may ask to speak on any item on the agenda or may suggest matters which they would like the Committee to look at. **Requests to speak must be submitted to the Committee Officer below no later than 9 am on the working day before the date of the meeting.**

For more information about this Committee please contact:

Chairman	-	Councillor Liz Brighthouse E.Mail: liz.brighthouse@oxfordshire.gov.uk
Policy & Performance Officer	-	Katie Read, Senior Policy Officer 07584 909530 katie.read@oxfordshire.gov.uk
Committee Officer	-	Colm Ó Caomhánaigh, Tel 07393 001096 colm.ocaomhanaigh@oxfordshire.gov.uk

Peter G. Clark
Chief Executive

March 2018

About the County Council

The Oxfordshire County Council is made up of 63 councillors who are democratically elected every four years. The Council provides a range of services to Oxfordshire's 678,000 residents. These include:

schools	social & health care	libraries and museums
the fire service	roads	trading standards
land use	transport planning	waste management

Each year the Council manages £0.9 billion of public money in providing these services. Most decisions are taken by a Cabinet of 9 Councillors, which makes decisions about service priorities and spending. Some decisions will now be delegated to individual members of the Cabinet.

About Scrutiny

Scrutiny is about:

- Providing a challenge to the Cabinet
- Examining how well the Cabinet and the Authority are performing
- Influencing the Cabinet on decisions that affect local people
- Helping the Cabinet to develop Council policies
- Representing the community in Council decision making
- Promoting joined up working across the authority's work and with partners

Scrutiny is NOT about:

- Making day to day service decisions
- Investigating individual complaints.

What does this Committee do?

The Committee meets up to 6 times a year or more. It develops a work programme, which lists the issues it plans to investigate. These investigations can include whole committee investigations undertaken during the meeting, or reviews by a panel of members doing research and talking to lots of people outside of the meeting. Once an investigation is completed the Committee provides its advice to the Cabinet, the full Council or other scrutiny committees. Meetings are open to the public and all reports are available to the public unless exempt or confidential, when the items would be considered in closed session.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, giving as much notice as possible before the meeting

A hearing loop is available at County Hall.

AGENDA

1. **Apologies for Absence and Temporary Appointments**
2. **Declarations of Interest - Guidance note on back page of the agenda**
3. **Minutes (Pages 1 - 6)**

To approve the minutes of the meeting held on 4 January 2018 and to receive information arising from them.

4. **Petitions and Public Address**

5. **Quarter 3 Business Management Report (Pages 7 - 26)**

10.05

This paper provides details of performance for quarter three 2017-18 for Performance Scrutiny Committee to consider before making comments to Cabinet by 20 March. The report, and any comments made by the Committee, are required so that the Cabinet can monitor the performance of the council in key service areas and be assured that progress is being made to improve areas where performance is below the expected level.

The Committee is RECOMMENDED to note the performance reported, in particular, items which members wish to schedule for future scrutiny, and make any comments necessary for escalation to Cabinet before 20 March.

6. **Corporate Performance Measures 2018-19 (Pages 27 - 28)**

10.25

This paper invites Performance Scrutiny Committee members to help County Leadership Team (CLT) and Cabinet to develop outcomes and measures that will demonstrate publicly how we are performing in achieving the Council's new vision, as set out in the prospectus published in January 2018. The Committee's views will be considered when CLT meet on 21 March to prepare an initial draft suite of outcomes and measures for approval.

The Committee is RECOMMENDED to suggest to CLT what it believes are the key areas of business, within Directorates and cross cutting, that are likely to be of most interest, and highest priority, to members of the public, and that should therefore be reflected in the outcomes and measures that will demonstrate progress towards the Council's vision and priorities.

7. **Update on the Council's Fit For the Future Transformation Programme (Pages 29 - 78)**

10.45

The next stage of the county council's Fit for the Future transformation programme is now underway. The programme will ensure that in the future the council will be sustainable, resilient and can achieve better outcomes for our residents as well as

addressing our financial challenges.

The work that was carried out last summer and developed over the autumn showed how staff, right across the council, were collectively spending their time. It demonstrated that relatively low proportions of effort were focused on front line service delivery and that our support processes and systems need improving.

In response we have now started an intensive programme of work to address these issues and design in detail how we will work in the future. With the help of PwC, we are focusing on investment in new ways of working and better use of digital technology to reduce costs further and improve customer service.

This will ensure we both meet residents' needs and can work more effectively and efficiently internally with the intention of achieving savings of between £33m-£58m per year, enabling political choices to be made about investment in services.

The Committee is RECOMMENDED to:

- a) **note the content of this report;**
- b) **comment on any issues relating to the transformation programme and its impact on the Council's current and future performance;**
- c) **provide a steer on whether the Committee would like to receive regular updates on this work, focusing on any particular issues such as**
 - **the evidence that the programme is focused on the right issues for the council;**
 - **that there are effective arrangements in place to monitor performance throughout the current and future phases of work;**
 - **that effective performance monitoring is being designed into the new operating model;**
 - **and, subject to decisions about implementation, that there are effective mechanisms in place to ensure delivery of tangible benefits.**

8. The Council's Response to the Liquidation of Carillion (Pages 79 - 82)

11.25

Carillion was Oxfordshire County Council's strategic property maintenance, investment and facilities partner. On 15 January 2018, companies in the Carillion group structure began to go into liquidation. This triggered an immediate business continuity response by the council, to guarantee continuity of delivery of key services and to ensure that schools and other council functions could continue to operate.

Following a negotiation with representatives of the official receivers, it was agreed that a previously agreed termination of the contract would be brought forward to be effective from 1 February, 2018. All elements of the service are now being managed directly by the Council.

The Performance Scrutiny Committee have requested a report on measures taken by the Council in response to the liquidation of Carillion and future plans for the service.

The Performance Scrutiny Committee is RECOMMENDED to note the contents of this report, and request an update on the implementation of new arrangements in autumn, 2018.

9. OxLEP: activities and governance (Pages 83 - 124)

11.55

A presentation and discussion about how the LEP is supporting innovation and driving increased productivity through its activity, and how the LEP is responding to the Mary Ney report on more robust governance and transparency of LEPs. The presentation and report are attached.

10. The Council's role in shaping places

12.35

The Growth Deal has secured £215m of central government funding to deliver new housing and infrastructure across Oxfordshire. As part of this a commitment has been made to develop a Joint Spatial Plan. The challenge for the County Council is to ensure that through its role in infrastructure planning and public health we support place-shaping that promotes healthier lifestyles, a good quality of life and encourages social cohesion.

Through a discussion with officers the Committee is RECOMMENDED to consider:

- **How the Council can fulfil its commitment to delivering growth whilst managing demand for services**
- **Opportunities for greater join-up between infrastructure, housing and health to support healthy and cohesive communities.**

11. Committee work programme (Pages 125 - 128)

13.15

Discussion of the Committee's Work Programme for the next year.

Declarations of Interest

The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

List of Disclosable Pecuniary Interests:

Employment (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on **07776 997946** or glenn.watson@oxfordshire.gov.uk for a hard copy of the document.